

Ref: Agenda/PLOS111212

5 December 2012

Dear Sir or Madam

I hereby give notice that a meeting of the **Public Land & Open Space Committee** will take place on **Tuesday 11 December 2012** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing after the Council meeting in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs WP Smith  
Chairperson

Distribution:

All Town Councillors  
Bedfordshire Police  
Notice Boards (2)

Central Bedfordshire Council  
Biggleswade Library  
Biggleswade Chronicle

Biggleswade Advertiser

Committee Members:

Cllr Mrs W Smith (Chair)  
Cllr I Bond  
Cllr B Briars  
Cllr Ms S Mulchrone

Cllr G Wilson  
Cllr R Skinner  
Cllr S Watkins  
Cllr Mrs J Lawrence

## **AGENDA**

1. **APOLOGIES**

2. **DECLARATION OF INTERESTS**

3. **PUBLIC OPEN SESSION**

4. **MINUTES OF MEETINGS**

- a. For Members to receive the minutes of the Public Land and Open Spaces meeting held on 11 September 2012.

5. **MATTERS ARISING**

- a. Public Land and Open Spaces meeting held on 11 September 2012.

## 6. **ITEMS FOR CONSIDERATION**

### a. **Correspondence from Biggleswade Bowls Club**

Correspondence has been received from Biggleswade Bowls Club requesting permission to open the green for play on the 1 April 2013.

A copy is attached to this agenda.

### b. **Public Consultation for Outdoor Access Improvement Plan 2013-2023**

Members are asked to comment on the above Public Consultation which started on 22 October. The full plan, a summary document and an online questionnaire are available on the website [www.centralbedfordshire.gov.uk/consultations](http://www.centralbedfordshire.gov.uk/consultations) then go to: 'Have your say on getting out in the Countryside' (Committee Members are asked to view these documents before this meeting on 11 Dec 2012)

The closing date for responses is **18 January 2013**

### c. **Request from the Dan Albone Memorial Group**

Correspondence has been received from the above group who would like to erect a Monument to Dan Albone and are enquiring whether Town Council would agree to the idea in principle.

They would like to use the small area near the old cottage that stood in the entrance to Dan Albone car park, if this is acceptable they will apply for Lottery Funding.

A copy is attached to this agenda.

### d. **Central Bedfordshire Council Local Flood Risk Management Strategy**

Correspondence has been received from CBC introducing the above Strategy and to ask for Town Councils help in providing key information that is needed.

They are in early stages and have provided a short Briefing Note describing the background to this important study, and to summarise, the Strategy will:

- Build on earlier related studies;
- Improve in-depth understanding of flood risk across Central Bedfordshire and; and
- Identify how those risks may be better managed in a way that enhances the natural and built environment

The questionnaire can be found at:

[www.centralbedfordshire.gov.uk/surveys/floodstrategy/flooding](http://www.centralbedfordshire.gov.uk/surveys/floodstrategy/flooding) - responses need to be submitted by **11 January 2013**

### e. **Draft Biggleswade Green Wheel Greenspace Masterplan**

A copy of the Green Wheel Consultation Summary and questionnaire are attached to this agenda.

Members are asked to complete the questionnaire and submit by **28 December 2012**. Alternatively, it can be viewed and completed online at [www.centralbedfordshire.gov.uk/consultations](http://www.centralbedfordshire.gov.uk/consultations)

### f. **Replacement Play equipment for Watkin Walk, Biggleswade**

Members are asked to approve submitting a funding request for S106 funding from CBC and proceeding with the attached quotation for replacement play equipment for Watkin Walk.

### g. **Development of a memorial safety policy**

Members are asked to consider the development and introduction of a memorial safety policy.

7. **ITEMS FOR INFORMATION**

a. **Drove Road Cemetery Chapel Works**

Works commenced at Drove Road Chapel on 3<sup>rd</sup> December 2012.

b. **Removal of Play Equipment Grasmere**

The waterlogged conditions have continued to cause difficulty in removing the play equipment, safety surfacing and foundations at Grasmere.

The majority of play equipment and surfacing has now been removed, but the waterlogged conditions have prevented further work to remove the foundations and reinstate the site to grass.

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

9. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the Public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admissions to Meetings) Act 1960 Committee **Resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.